



Month-Of Coordination

The perfect package for couples who want to enjoy the month before

Initial & ongoing meetings with bride & groom

Preparation of checklists, timelines & itineraries

Includes preparation & distribution of Day-Of Itinerary

Assistance with ceremony planning

Assist with final to-dos

Assist with last-minute projects

Favors

Seating Assignments

Place Cards

Menu Cards

Programs

Final review & confirmation with vendors one week prior to wedding day

Attend and oversee wedding rehearsal

Direct processional, recessional and receiving line

Full coordination of all matters on wedding day

Receive deliveries

Overseeing proper set-up

Greeting & oversight of vendors

Distributing final payment from couple to vendors

Assistance with distribution & pinning of corsages and boutonnieres

Oversee proper placement of seating cards, menu cards, favors, florals, etc.

Directing flow of guests for ceremony & reception

Oversee gift collection

Oversee and direct ceremony and reception

