



## **Rehearsal & Wedding Day Coordination**

**The perfect package for couples who want a stress-free wedding day**

Initial & ongoing meetings with bride & groom

Preparation of checklists, timelines & itineraries

Includes preparation & distribution of Day-Of Itinerary

Assistance with ceremony planning

Final contract review & confirmation with vendors 1 week prior to wedding day

Attend and oversee wedding rehearsal

Wedding etiquette consultation

Direct processional, recessional and receiving line

Full coordination of all matters on wedding day

Receive deliveries

Overseeing proper set-up

Greeting & oversight of vendors

Distributing final payment from couple to vendors

Assistance with distribution & pinning of corsages and boutonnieres

Oversee proper placement of seating cards, menu cards, favors, florals, etc.

Directing flow of guests for ceremony & reception

Oversee gift collection

Oversee and direct ceremony and reception

